



GREEN SHIELD CERTIFIED

Scope and Duration of Certification and Evaluation Frequency

Green Shield Certification is awarded for a period of one year to candidates who demonstrate compliance with the certification criteria through an on-site evaluation completed prior to certification. Any open items identified during the evaluation including “in progress” minimum requirements or failure to earn the required minimum score on the scored section of the evaluation must be resolved and documented in writing prior to certification. In addition to meeting minimum requirements, candidates must indicate plans for continual improvement.

Written applications for renewal must be completed prior to each certification anniversary date to maintain certification. The renewal application form addresses any updates or revisions to certified services including products used, as well as progress on planned improvements.

In addition, an on-site re-evaluation is required every three years prior to the anniversary date. The re-evaluation will include verification that all required elements are in place and document progress on planned improvements.

Participants agree to submit to additional on-site evaluations at any time should Green Shield Certified program staff deem an interim evaluation is required to verify compliance with program criteria.

Pest Management Professional Companies and Services

Green Shield Certification is available to structural pest management professional companies or for specific services offered. For pest management providers with a single location, an on-site evaluation will be conducted once every three years. A renewal application form must be completed annually prior to the certification anniversary date to maintain certification.

For pest management providers with multiple locations that are managed independently, each office will be evaluated and certified separately to ensure that each office meets the Green Shield Certified program criteria. These providers may choose to certify some or all of their locations in which case only those locations certified may offer certified services.

For pest management providers with multiple locations staffed by employees that are managed directly from a central office, i.e., central technical direction, service protocol development, product selection, staff training and quality assurance, these offices may be included under one certification. Each location to be included in the certification must be disclosed prior to the initial on-site evaluation. To ensure compliance with program criteria, frequency and number of offices evaluated will be as follows:

For providers with two to five offices, the central office and one branch office will be evaluated prior to certification and every three years. The evaluation will consist of two site visits and one report.



For providers with six or more locations, the central office and at least 20% of branch offices will be evaluated prior to certification and every three years. The evaluation will consist of multiple site visits and one report.

These providers may choose to certify some or all of their locations in which case only those locations certified may offer certified services. Certified providers must inform Green Shield Certified of any new locations added after certification has been issued prior to offering certified services from that location. Should an evaluation indicate that central management is insufficient to ensure consistent compliance at branch offices, separate certifications may be required at the discretion of Green Shield Certified.

Pest management providers may not use non-employees to perform certified services. Separate companies, contractors or individuals who are not employees of the company evaluated must obtain their own certification.

Operations with multiple divisions operating from and managed directly by a central office may be considered a single provider for evaluation and certification purposes. Rules for multiple locations apply.

Facilities

For facilities with a single location, an on-site evaluation will be conducted once every three years. A renewal application form must be completed annually prior to the certification anniversary date to maintain certification. Multiple buildings at one location, e.g., a corporate campus, may be included in the facility's certification.

Organizations including corporations or institutions with multiple locations that are managed independently must have each location evaluated and certified separately to ensure that each location meets the Green Shield Certified program criteria.

For organizations with multiple locations that are managed directly from a central office including technical direction, service provider contracts, product selection, staff training and quality assurance, these locations may be included under one certification. To ensure compliance with program criteria, frequency and number of locations evaluated will be as follows:

Organizations with two to five locations, the central location and one additional location will be evaluated prior to certification and every three years. The evaluation will consist of two site visits and one report.

For organizations with six or more locations, the central location and at least 20% of satellite locations will be evaluated prior to certification and every three years. The evaluation will consist of multiple site visits and one report.



Organizations may choose to certify some or all of their locations. Should the evaluation indicate that central management is insufficient to ensure consistent compliance, separate certifications may be required.

For Programs

Certification is available for IPM programs not tied to a specific set of buildings or locations, such as a regional or area-wide pest management program. For programs with a single location, an on-site evaluation will be conducted once every three years. A renewal application form must be completed annually prior to the certification anniversary date to maintain certification. Multiple buildings and locations may be included in the program's certification.

Programs with multiple operating locations that are managed independently must have each location evaluated and certified separately to ensure that each location meets the Green Shield Certified program criteria.

For programs with multiple sites that are managed directly from a central location including technical direction, service provider contracts, product selection, staff training and quality assurance, these locations may be included under one certification. To ensure compliance with program criteria, the central location and a number of additional sites will be evaluated prior to certification and every three years. The evaluation will consist of multiple site visits and one report. The number of sites will be determined prior to the evaluation after reviewing the size scope of the program.